

METER CHANGE-OUT ACKNOWLEDGMENT FORM

This form is required **prior to the issuance of a building or electrical permit** for any meter change-out, service upgrade, or related work that involves temporary disconnection of electrical power. The homeowner and contractor must both acknowledge that electrical service may be interrupted for an extended period.

Property Address: _____

Permit Application Number: _____

Utility Provider: _____

Scope of Work: Service Upgrade Meter Relocation Other: _____

Acknowledgment of Temporary Power Interruption

By signing below, the homeowner and contractor understand and agree to the following:

1. Power to the property may be **disconnected for up to 48 hours, not including weekends or holidays**, while the meter change-out is coordinated, performed, and inspected.
2. The power reconnection timeline is dependent on **utility company scheduling and inspection approval**.
3. The homeowner is responsible for making any necessary arrangements due to the temporary loss of power (e.g., refrigeration, medical equipment, etc.).
4. The contractor agrees to coordinate with the utility provider and the inspection department to minimize disruption and ensure reconnection as soon as permitted.
5. The **permit will not be issued** until this form has been **completed, signed, and submitted** to the Building Department.
6. The City/County/Utility is not liable for any losses or inconvenience resulting from temporary power disconnection or restoration delays.

Homeowner Information

Name: _____

Phone: _____

Email: _____

Signature: _____ Date: _____

Contractor Information

Company Name: _____

License #: _____

Contact Person: _____

Phone: _____

Email: _____

Signature: _____ Date: _____