



City of  
**Tega Cay, South Carolina**

7727 Tega Cay Drive  
Tega Cay, SC 29708

Phone: 803.548.3787  
Fax: 803.548.3751

[www.tegacaysc.gov](http://www.tegacaysc.gov)

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## ***Tega Cay Parks & Recreation Rental Form***

Today's Date \_\_\_\_\_

Rental Date \_\_\_\_\_

Time Reserved \_\_\_\_\_

(This time includes set up and clean up)

Lessee \_\_\_\_\_

Address \_\_\_\_\_

Phone number- \_\_\_\_\_ email \_\_\_\_\_

Number of People expected: Adults \_\_\_\_\_ Children: (up to 12 years old) \_\_\_\_\_

Park: \_\_\_\_\_ Pitcairn \_\_\_\_\_ Windjammer

Description of Rental: \_\_\_\_\_

### **Summary of fee schedule:**

**Pitcairn Park: \$35 per hour (minimum 4 hrs)**

**Windjammer Park: \$65 per hour (minimum 4 hrs)**

*Damage deposit: A security deposit of \$100 will be charged to for rentals.*

**The rental is not official until deposit and rental fee have been received.**

All security deposits are refundable after the rental, subject to an inspection by a City Employee. Any costs incurred in the cleaning or repair of the facility will be deducted from the deposit. By signing this agreement, the Lessee agrees to be responsible for any and all costs incurred in the repair of the facilities to its condition prior to the subject event, which shall not be limited to the amount of the deposit. The deposit may also be forfeited for improper use of or any violation of the policies concerning the use of the facility.

**Lessees are responsible for the actions of their guests and must be present at their event.** Please make guests aware of the rules of the facility. Guests must respect the privileges of the general park users, honoring the rules for scheduling and using the facility.

Children under age 12 must be in direct supervision of a responsible adult. All children are solely the responsibility of their parents. All Lessees on behalf of himself/ herself, his/her agents, assigns, guests, invitees, their heirs, successors and assigns agree to release, indemnify and hold harmless Tega Cay Parks & Recreation, the City of Tega Cay and their respective employees, agents, members, affiliates and owners and their agents, heirs, successors and assigns from any claims, losses or liability arising out of the use of the pool or facilities by any person for whom they are responsible or as a result of any activity, including consumption of alcohol or intoxicating substances engaged in while using the facility. These indemnity obligations shall survive the termination or expiration of this Agreement.



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- The Tega Cay Parks are a NO SMOKING facilities except in designated areas.
- All participants of the rental using the are subject to the rules of Tega Cay Parks & Rec and are the responsibility of the Lessee of the event.
- No decorations may be affixed to the walls, doors, or surfaces without written permission from City Staff.
- The facility must be left in the same condition it was in prior to the event- Clean all trash, any equipment moved must be returned to its proper place in order to receive deposit back.
- Remember to check around the facility for anything left behind. Tega Cay Parks & Rec and the City of Tega Cay are not responsible for any lost, stolen or abandoned items.
- This is a public facility. The park will remain open to visitors excluding the shelter (and private beach area at Windjammer)
- Parking is not reserved for your rental and parking will be first come first serve.
- Alcohol is not permitted in the parks

**The Tega Cay Parks & Rec will reserve the requested facility, subject to availability and provide up to 15 parking permits upon receipt of a check made payable to The City of Tega Cay for the deposit, license fee and of a signed license agreement.**

**Deposit Fee:** \_\_\_\_\_

**Rental Fee:** \_\_\_\_\_

\_\_\_\_\_ I am responsible for myself and my guests. I agree to be responsible for any damage or change in the condition of the property caused by my guests or event. I agree that all minors will be supervised during my event.

\_\_\_\_\_ I agree to give at least 48 hours' notice of cancellation. Failure to provide adequate notice may result in forfeiture of my rental fee.

\_\_\_\_\_ I am aware that failure to uphold this agreement will result in forfeiture of my deposit, as well as any costs incurred in excess of my deposit. The privilege of using this facility can be revoked if I do not follow the above regulations.

\_\_\_\_\_ I agree to be present during my entire rental.

**Lessee Signature** \_\_\_\_\_

**Tega Cay Parks & Rec Staff** \_\_\_\_\_

**Completed agreement must be submitted to the Tega Cay Parks & Rec Staff (7727 Tega Cay Dr, Tega Cay) along with the security deposit in order to book the rental.**



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Pitcairn Park  
Rental Area in  
red

