

State of South Carolina ) Ordinance Number 389 – FY 2009 – 2010  
 County of York ) Tega Cay Utility Department (TCUD)  
 City of Tega Cay ) Budget

An ordinance to provide for the budget of the City of Tega Cay Utilities Department (TCUD) for the Fiscal Year commencing October 1, 2009, and ending September 30, 2010, to provide for the receipt and expenditure of funds and other matters related hereto.

**BE IT ORDAINED** by the Mayor and City Council of the City of Tega Cay duly assembled:

**Section 1 – Annual TCUD Budget.** For the purposes of providing for the orderly administration of TCUD operations, there is hereby enacted an annual budget for all revenues for TCUD, for the Fiscal Year 2009 – 2010, commencing October 1, 2009, and ending September 30, 2010. The Annual TCUD Budget for Fiscal Year 2009 - 2010 is appended hereto and made a part of this Ordinance.

**Section 2 – Revenue.** In order to provide services to the customers of TCUD and to provide for the public health and welfare of our community, the TCUD FY 2008 – 2009 anticipates and forecasts the following revenue and revenue sources for the TCUD Fund:

Charges for Water Service	\$ 653,783
Charges for Sewer Service	422,189
Tap Fee Charges	31,500
Other Revenue	11,300
<b>TOTAL BUDGET</b>	<b>\$1,118,772</b>

**Section 3 – TCUD Charges.** Pursuant to South Carolina Code, the City of Tega Cay Utility Department will continue to assess customers of TCUD service charges and fees necessary to support TCUD operations and development needs as prescribed by City Council and City staff. Such service charges and fees are included on the attached Exhibit A.

**Section 4 – Service/Utility Fee Billing.** Billings will be mailed by the 5<sup>th</sup> day of each month and shall be due by the 28<sup>th</sup> day of the same month (except for the month of February, when such due date shall be the 27<sup>th</sup> day of the month). If not paid by the 28<sup>th</sup>, a 1.5% penalty will be applied to the unpaid balance. Unless other arrangements have been made with the City of Tega Cay Utility Department, all accounts with an unpaid balance exceeding nine dollars (\$9.00) on the 10<sup>th</sup> day of the next month (the month immediately following the month of billing), such accounts shall be subject to an interruption of TCUD services. Restoration of TCUD services following such interruption shall require payment in full of all account balances as well as payment of a fifty dollar (\$50.00) reconnection fee. Upon the receipt by TCUD of any payment, the TCUD charges and fees shall be satisfied in the following order:

1. Outstanding Penalties / Returned Check Charges /Reconnection Fees
2. Current Penalties
3. Outstanding Sewer Service Charges
4. Current Sewer Service Charges
5. Outstanding Water Service Charges
6. Current Water Service Charges

**Section 5 – Receipt of Funds.** The City Finance Director shall deposit TCUD Account Funds paid to the account of TCUD in such bank accounts as deemed advisable. TCUD funds received by any other official or employee of the City shall be paid over daily to the City Finance Director. The City Finance Director shall establish an accounting system which shall ensure the proper segregation of funds prescribed by this Ordinance and further shall segregate all funds received from special projects, state or federal programs, if so required, so that such funds are not co-mingled with funds received pursuant to this Ordinance for the general operation of TCUD.

**Section 6 – Accounting.** The City Staff is directed to maintain special projects, state or federal programs in a separate and segregated account, which may be transferred to the Utility Fund as needed. The City Staff shall adhere to the regulations of the United States Department of the Treasury with respect to the administration and expenditure of such funds.

**Section 7 – Distribution of Funds.** All funds shall be disbursed in accordance with the disbursement procedures of the City of Tega Cay and in accordance with pertinent federal laws and regulations.

**Section 8 – Budget Year and Closing of Accounts.** The budget year shall expire on September 30, 2010. No funds shall be disbursed pursuant to this Ordinance unless such funds have been obligated prior to the close of the budget year. Within the meaning of this Section, the term “obligated” shall be deemed to include the placing of an order or the signing of a contract for the delivery of goods or services. In the event that funds are obligated during the budget year, they must be actually expended and disbursed within sixty (60) days from the closing of the budget year.

**Section 9 – Appropriations.** For the fiscal year commencing October 1, 2009 and ending September 30, 2010, the following budget appropriations are adopted:

Personnel	\$ 271,715
Operations and Maintenance	641,417
Capital Expenditures	16,903
Debt Service	188,737
<b>TOTAL BUDGET</b>	<b>\$1,118,772</b>

**Section 10 – Fiscal Administration.** TCUD warrants that all applicable City, State and Federal Codes will be followed in the administration of the FY 2009 – 2010 TCUD budget. These Codes include, but are not limited to, regulation of borrowing funds, fiscal controls, independent auditing, and the purchase of goods and services. Should there arise a need to deviate from City code to meet TCUD needs, no derivation from City codes will be implemented without the prior consent, through formal action, of City Council.

**Section 11 – Power of City Council.** The City Council may authorize the transfer of funds within any of TCUD’s various accounts by resolution. Pursuant to the South Carolina Code of Law, the City Council may authorize TCUD to incur long-term indebtedness through bonds, leases or other legally acceptable instruments.

**Section 12 – Date Effective.** This Ordinance shall become effective October 1, 2009 and shall expire on September 30, 2010.


This ordinance shall take effect immediately upon its final passage.

<b>FIRST READING:</b>	<b><u>September 9, 2009</u></b>
<b>PUBLIC HEARING:</b>	<b><u>September 9, 2009</u></b>
<b>SECOND READING:</b>	<b><u>September 21, 2009</u></b>

Enacted this 21<sup>st</sup> day of September, 2009, by a majority vote of the duly elected City Council of the City of Tega Cay.

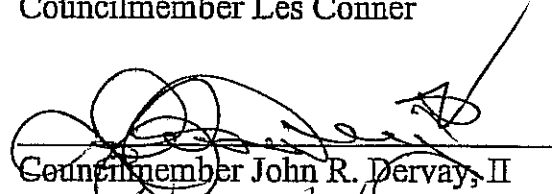
**(Signatures on following page.)**

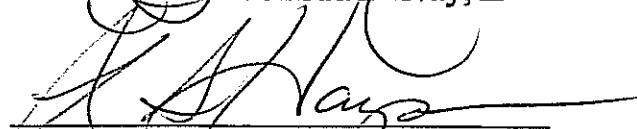
**SIGNED:**

  
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Mayor Bob Runde

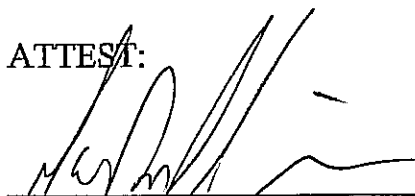
  
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Mayor Pro Tempore George Sheppard

  
\_\_\_\_\_  
Councilmember Les Conner

  
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Councilmember John R. Dervay, II

  
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Councilmember Larry S. Harper

**ATTEST:**

  
\_\_\_\_\_  
Grant W. Duffield  
City Manager, City of Tega Cay

		City of Tega Cay Utility Department	Budget
			09-10
<b>Revenue</b>			
	3000 5500	Interest Income	300
	3000 6000	Tap Fees	0
	3000 6001	Irrigation Taps	31,500
	3000 6200	Water Revenue	653,783
	3000 6300	Sewer Revenue	422,189
	3000 6600	Water Activation	3,500
	3000 7400	Returned Check Charge	-
	3000 7500	Miscellaneous Revenue	2,500
	3000 7600	Reconnect Fee	5,000
	3000 7700	Penalty Revenue	-
			<b>1,118,772</b>
<b>Expenses</b>			
	4700 1000	Salaries & Wages	220,477
	4700 1001	FICA	16,866
	4700 1002	Retirement	20,372
	4700 1003	Group Insurance	12,000
	4700 1004	Workers Compensation	2,000
	4700 1200	Legal Fees	5,000
	4700 2000	Water Purchased	278,277
	4700 2100	Sewer	222,396
	4700 2400	Water Testing	3,420
	4700 2500	Professional Services	7,500
	4700 2700	Meters/Supplies	7,000
	4700 2750	Irrigation Tap Expense	17,500
	4700 2800	Supplies	5,000
	4700 2900	Administration Expense	6,400
	4700 3100	Training Education	1,000
	4700 3200	Auto Expense	6,000
	4700 3300	Cell Phone	1,500
	4700 3400	Miscellaneous	500
	4700 3600	Utilities	30,000
	4700 3900	Capital Outlay - Equipment	16,903
	4700 4200	Office Supplies	3,500
	4700 4201	Maintenance Liftstation	12,000
	4700 4300	Postage	4,000
	4700 5002	Contingency/Transfer to Gen Fd	445
	4700 5003	Debt Service	6,205
	4700 5012	Debt Contingency	182,532
	4700 5100	Software Maintenance	3,200
	4700 6906	Equipment Lease	0
	4700 7200	Dues & Subscriptions	500
	4700 7300	Fort Mill Payment	20,000
	4700 7400	SDW Act	6,278
	4700 7510	Interceptor Line	-
			<b>1,118,772</b>
<b>Revenue</b>			<b>1,118,772</b>
<b>Expenses</b>			<b>1,118,772</b>
			<b>0</b>



**City of Tega Cay  
Utility Department  
Fee Schedule**

Effective October 01, 2009

RESIDENTIAL AND COMMERCIAL	Domestic / Irrigation Tap Fees		Sewer Connection Fees	
	¾"	\$1,250/ \$1000	4"	\$1,500
	1"	\$1,750/ \$1,500	6"	\$2,000
	1½"	\$3,000/ \$2,500	Others	Cost
	2"	\$3,500/ \$3,000		
	Others	Cost		
Sidewalk / Drive Bore			Tap Fee + \$500	
Street Bore			Tap Fee + \$1,000	
RESIDENTIAL ONLY	Service Activation Fee			\$50
	Service Reconnection Fee			\$50
	Returned Check Fee			\$25
	Administration Fee Deposit (refundable after two years of acceptable payment history)			\$100
SERVICE CHARGES	Water Service Base			\$5.60 per account/ month
	Water Service Usage			\$4.20 per thousand gallons
	Sewer Service Base			\$5.60 per account/ month
	Sewer Service Usage			\$4.25 per thousand gallons

	Hydrant Permit	\$125 Monthly or \$1,250 Annually + Usage
	Hydrant Meter Deposit (refundable)	\$1,000
	Meter Box Replacement	\$1,000
	Sewer Clean-Out	\$100 + Costs
	Commercial Hydrant Flow Test	\$150
	Residential Pressure Test	\$25
	Discharge to Sewer by Septic Company	Double Current Sewer Rate
	Inaccessible / Obstructed Water Valve, Meter or Manhole	\$100 + Costs