

State of South Carolina) Ordinance Number 358 – FY 2008 – 2009
County of York) Tega Cay Utility Department (TCUD)
City of Tega Cay) Budget

An ordinance to provide for the budget of the City of Tega Cay Utilities Department (TCUD) for the Fiscal Year commencing October 1, 2008, and ending September 30, 2009, to provide for the receipt and expenditure of funds and other matters related hereto.

BE IT ORDAINED by the Mayor and City Council of the City of Tega Cay duly assembled:

Section 1 – Annual TCUD Budget. For the purposes of providing for the orderly administration of TCUD operations, there is hereby enacted an annual budget for all revenues for TCUD, for the Fiscal Year 2008 – 2009, commencing October 1, 2008, and ending September 30, 2009. The Annual TCUD Budget for Fiscal Year 2008 - 2009 is appended hereto and made a part of this Ordinance.

Section 2 – Revenue. In order to provide services to the customers of TCUD and to provide for the public health and welfare of our community, the TCUD FY 2008 – 2009 anticipates and forecasts the following revenue and revenue sources for the TCUD Fund:

Charges for Water Service	\$591,000
Charges for Sewer Service	445,000
Tap Fee Charges	69,500
Other Revenue	13,130
TOTAL BUDGET	\$1,118,630

Section 3 – TCUD Charges. Pursuant to South Carolina Code, the City of Tega Cay Utility Department will continue to assess customers of TCUD service charges and fees necessary to support TCUD operations and development needs as prescribed by City Council and City staff. Such service charges and fees are included on the attached Exhibit A.

Section 4 – Service/Utility Fee Billing. Billings will be mailed by the 5th day of each month and shall be due by the 28th day of the same month (except for the month of February, when such due date shall be the 27th day of the month). If not paid by the 28th, a 1.5% penalty will be applied to the unpaid balance. Unless other arrangements have been made with the City of Tega Cay Utility Department, all accounts with an unpaid balance exceeding nine dollars (\$9.00) on the 10th day of the next month (the month immediately following the month of billing), such accounts shall be subject to an

interruption of TCUD services. Restoration of TCUD services following such interruption shall require payment in full of all account balances as well as payment of a fifty dollar (\$50.00) reconnection fee. Upon the receipt by TCUD of any payment, the TCUD charges and fees shall be satisfied in the following order:

1. Outstanding Penalties / Returned Check Charges / Reconnection Fees
2. Current Penalties
3. Outstanding Sewer Service Charges
4. Current Sewer Service Charges
5. Outstanding Water Service Charges
6. Current Water Service Charges

Section 5 – Receipt of Funds. The City Finance Director shall deposit TCUD Account Funds paid to the account of TCUD in such bank accounts as deemed advisable. TCUD funds received by any other official or employee of the City shall be paid over daily to the City Finance Director. The City Finance Director shall establish an accounting system which shall ensure the proper segregation of funds prescribed by this Ordinance and further shall segregate all funds received from special projects, state or federal programs, if so required, so that such funds are not co-mingled with funds received pursuant to this Ordinance for the general operation of TCUD.

Section 6 – Accounting. The City Staff is directed to maintain special projects, state or federal programs in a separate and segregated account, which may be transferred to the Utility Fund as needed. The City Staff shall adhere to the regulations of the United States Department of the Treasury with respect to the administration and expenditure of such funds.

Section 7 – Distribution of Funds. All funds shall be disbursed in accordance with the disbursement procedures of the City of Tega Cay and in accordance with pertinent federal laws and regulations.

Section 8 – Budget Year and Closing of Accounts. The budget year shall expire on September 30, 2009. No funds shall be disbursed pursuant to this Ordinance unless such funds have been obligated prior to the close of the budget year. Within the meaning of this Section, the term “obligated” shall be deemed to include the placing of an order or the signing of a contract for the delivery of goods or services. In the event that funds are obligated during the budget year, they must be actually expended and disbursed within sixty (60) days from the closing of the budget year.

Section 9 – Appropriations. For the fiscal year commencing October 1, 2008 and ending September 30, 2009, the following budget appropriations are adopted:

Personnel	\$289,835
Operations and Maintenance	627,058
Capital Expenditures	13,000
Debt Service	188,737
TOTAL BUDGET	\$1,118,630

Section 10 – Fiscal Administration. TCUD warrants that all applicable City, State and Federal Codes will be followed in the administration of the FY 2008 – 2009 TCUD budget. These Codes include, but are not limited to, regulation of borrowing funds, fiscal controls, independent auditing, and the purchase of goods and services. Should there arise a need to deviate from City code to meet TCUD needs, no derivation from City codes will be implemented without the prior consent, through formal action, of City Council.

Section 11 – Power of City Council. The City Council may authorize the transfer of funds within any of TCUD’s various accounts by resolution. Pursuant to the South Carolina Code of Law, the City Council may authorize TCUD to incur long-term indebtedness through bonds, leases or other legally acceptable instruments.

Section 12 – Date Effective. This Ordinance shall become effective October 1, 2008 and shall expire on September 30, 2009.

This ordinance shall take effect immediately upon its final passage.

FIRST READING: August 18, 2008
PUBLIC HEARING: September 15, 2008
SECOND READING: September 15, 2008

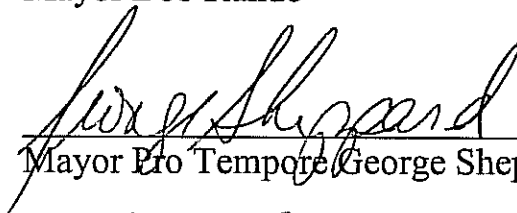
Enacted this 15th day of September, 2008, by a majority vote of the duly elected City Council of the City of Tega Cay.

(Signatures on following page.)

SIGNED:



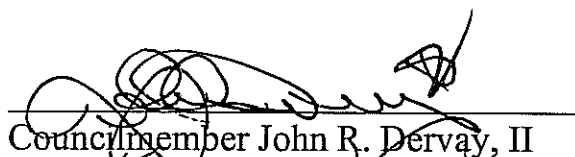
Mayor Bob Runde



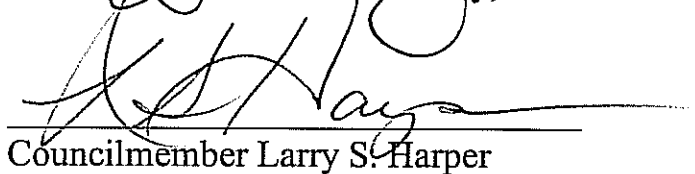
Mayor Pro Tempore George Sheppard



Councilmember Les Conner



Councilmember John R. Dervay, II



Councilmember Larry S. Harper

ATTEST:



Grant W. Duffield
City Manager, City of Tega Cay

				City of Tega Cay	
				Utility Department	FY 08-09
					BUDGET
Revenue					
3000		5500	Interest Income		500
3000		6000	Tap Fees		39,500
3000		6001	Irrigation Taps		30,000
3000		6200	Water Revenue		591,000
3000		6300	Sewer Revenue		445,000
3000		6600	Water Activation		9,330
3000		7500	Miscellaneous Revenue		1,200
3000		7600	Reconnect Fee		2,100
Total Tega Cay Utility Department Revenue					1,118,630
Expense					
Administrative Expense					
4700		1000	Salaries & Wages		236,406
4700		1001	FICA		18,085
4700		1002	Retirement		21,844
4700		1003	Group Insurance		12,000
4700		1004	Workers Compensation		1,500
4700		1200	Legal Fees		5,000
4700		2000	Water Purchased		233,200
4700		2100	Sewer		218,000
4700		2400	Water Testing		3,420
4700		2500	Professional Services		25,000
4700		2700	Meters		1,900
4700		2750	Irrigation Tap Expense		5,000
4700		2800	Supplies		10,000
4700		2900	Administration Expense		5,000
4700		3100	Training Education		1,500
4700		3200	Auto Expense		7,000
4700		3300	Cell Phone		1,500
4700		3400	Miscellaneous		500
4700		3600	Utilities		22,500
4700		3900	Capital Outlay - Equipme		13,000
4700		4200	Office Supplies		1,500
4700		4201	Maintenance Liftstation(s		15,000
4700		4300	Postage		3,300
4700		5002	Contingency		31,860
4700		5003	Debt Service		6,205
4700		5012	Debt Contingency		182,532
4700		5100	Software Maintenance		4,000
4700		6906	Equipment Lease		5,000
4700		7200	Dues & Subscriptions		600
4700		7300	Fort Mill Payment		20,000
4700		7400	SDW Act		6,278
Total Administrative Expense					1,118,630
Total TCUD Revenue					1,118,630
Total TCUD Expenses					1,118,630
Total Revenue Less Expenses					0



EXHIBIT A

City of Tega Cay Utility Department Fee Schedule

Effective October 01, 2008

RESIDENTIAL AND COMMERCIAL	Domestic and Irrigation Tap Fees		Sewer Connection Fees	
	¾"	\$1,250	4"	\$1,500
	1"	\$1,750	6"	\$2,000
	1½"	\$3,000	Others	Cost
	2"	\$3,500		
	Others	Cost		
	Sidewalk / Drive Bore		Tap fee + \$500	
	Street Bore		Tap fee + \$1,000	

RESIDENTIAL ONLY	Service Activation Fee	\$50
	Service Reconnection Fee	\$50
	Returned Check Fee	\$25
	Administration Fee Deposit (refundable after two years of acceptable payment history)	\$100

SERVICE CHARGES	Water Service Base	\$5.00 per account per month
	Water Service Usage	\$4.20 per thousand gallons
	Sewer Service Base	\$5.00 per account per month
	Sewer Service Usage	\$4.25 per thousand gallons

OTHER	Hydrant Permit	\$125 Monthly or \$1,250 Annually + Usage
	Hydrant Meter Deposit (refundable)	\$1,000
	Meter Box Replacement	\$1,000
	Sewer Clean-Out	\$100 + Costs
	Commercial Hydrant Flow Test	\$150
	Residential Pressure Test	\$25
	Discharge to Sewer by Septic Company	Double Current Sewer Rate
	Inaccessible / Obstructed Water Valve, Meter or Manhole	\$100 + Costs