

# MINUTES

**City of Tega Cay  
Monday, May 9, 2011  
Tega Cay City Hall  
Community Room**

**6:00 p.m.  
~ Special City Council Meeting~**

<b>Call to Order</b>	<b>Mayor George Sheppard:</b> <ul style="list-style-type: none"><li>• Called the meeting to order at 6:00 pm.</li><li>• Present: Mayor George Sheppard, Mayor Pro Tempore Dottie Hersey, Councilmember John Dervay, Councilmember Stephen Perkins, City Manager Grant Duffield, and City Attorney Bob McCleave.</li><li>• Councilmember Chris Landvik-Larsen arrived at 6:12 pm.</li><li>• The press was duly notified.</li></ul>
<b>Executive Session</b>	<b>Councilmember Stephen Perkins: Motioned to go into Executive Session to discuss Contractual Matters Concerning Improvements to the Tega Cay Golf Clubhouse Facility; Seconded by Councilmember John Dervay and unanimously approved.</b>  <b>Councilmember Dottie Hersey: Motioned to come out of Executive Session at 6:20 pm; Seconded by Councilmember Stephen Perkins and unanimously approved.</b>
<b>Special City Council Meeting</b>	<b>Mayor George Sheppard:</b> <ul style="list-style-type: none"><li>• Announced Open Session at 6:25 pm.</li><li>• While in Executive Session only those items on the Agenda were discussed.</li><li>• No votes were taken other than to return to Open Session.</li></ul>
<b>Motion to Enter into Executive Session</b>	<b>Councilmember Dottie Hersey: Motioned to return to Executive Session for the purpose of Legal Advice Concerning Council/Staff Interaction; Seconded by Councilmember John Dervay and unanimously approved.</b>  <b>Councilmember John Dervay: Motioned to come out of Executive Session at 6:45 pm; Seconded by Councilmember Chris Landvik-Larsen and unanimously approved.</b>
<b>Return to Open Session</b>	<b>Mayor George Sheppard:</b> <ul style="list-style-type: none"><li>• Announced Open Session at 6:50 pm.</li><li>• While in Executive Session only those items on the Agenda were discussed.</li><li>• No votes were taken other than to return to Open Session.</li></ul>
<b>Pledge of Allegiance</b>	<b>Mayor George Sheppard:</b> <ul style="list-style-type: none"><li>• Led the Pledge of Allegiance.</li></ul>
<b>Public Comments</b>	<ul style="list-style-type: none"><li>• No Public Comments.</li></ul>
<b>Council Comments</b>	<ul style="list-style-type: none"><li>• No Council Comments.</li></ul>

**Unfinished Business**

***City Manager Grant Duffield:***

- Introduced Resolution 2011-03, Approving Financing Terms for Purchase of Golf Carts and Related Equipment.
- Presented bids for the financing of golf carts and related equipment – Easy Go, Club Car and Yamaha.
- The most cost effective entity was Easy Go.

***Councilmember John Dervay: Motioned for Council to accept Resolution 2011-03, Approving Financing Terms for Purchase of Golf Carts and Related Equipment; Seconded by Councilmember Chris Landvik-Larsen and unanimously approved.***

***Council/Staff Discussion:***

Discussion ensued amongst ***Mayor George Sheppard, Councilmember Dottie Hersey, Councilmember John Dervay, Councilmember Chris Landvik-Larsen, Councilmember Stephen Perkins, City Manager Grant Duffield, and City Attorney Bob McCleave*** with regard to the following:

- Bidding process for golf carts and related equipment – State Procurement requirements met
- Bidding process for financing of the golf carts and related equipment – State Procurement requirements met.
- Length of time existing carts have been in service – the City assumed leases from Double Eagle. The City has been through one cart replacement process.
- Lease terms, previous and existing – 4 years.
- Warranty.
- Possibility of rotating the fleet of carts.
- Tega Cay Golf Course topography.
- Two stolen golf carts during the transition from Double Eagle to Pinnacle – settled with insurance claim.
- No public comments.

***City Manager Grant Duffield:***

- Introduced 2<sup>nd</sup> Reading, Ordinance No. 415 - Mid-Year General Fund Budget Amendment.
- Amends Ordinance No. 407.

***Councilmember Dottie Hersey: Motioned for Council to approve 2<sup>nd</sup> Reading of Ordinance No. 415 - Mid-Year General Fund Budget Amendment; Seconded by Stephen Perkins and unanimously approved.***

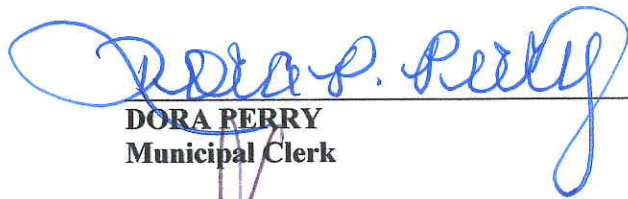
***Council/Staff Discussion:***

Discussion ensued amongst ***Councilmember Stephen Perkins, City Manager Grant Duffield, and Director of Operations Charlie Funderburk*** with regard to the following:

- Channel 19 move – will take place the first meeting in July

New Business	
	<p><b>Mayor George Sheppard:</b></p> <ul style="list-style-type: none"> <li>• Read the “Peace Officers Memorial Day” Proclamation.</li> </ul>
	<p><b>Councilmember Stephen Perkins:</b></p> <ul style="list-style-type: none"> <li>• Requested City Manager Grant Duffield brings forward a proposal regarding vendor selection for the concert series.</li> </ul> <p><b>City Manager Grant Duffield:</b></p> <ul style="list-style-type: none"> <li>• Introduced a proposal regarding vendor selection for the May concert.</li> <li>• Invited all vendors to come out and participate in the first concert in May. There will be no charge for the first show.</li> <li>• A detailed policy will be brought to Council at the May 16<sup>th</sup> meeting to set forth a procedure for vendor selection throughout the concert series.</li> </ul> <p><b>Council/Staff Discussion:</b></p> <p>Discussion ensued amongst <b>Mayor George Sheppard, Councilmember Dottie Hersey, Councilmember John Dervay, Councilmember Chris Landvik-Larsen, Councilmember Stephen Perkins, City Manager Grant Duffield, and Director of Operations Charlie Funderburk</b> with regard to the following:</p> <ul style="list-style-type: none"> <li>• Setting a fee schedule for vendors, for all future concerts.</li> <li>• Setting the fee schedule based on vendor needs.</li> <li>• Mayors Cup and how it was intended to help offset the cost of events.</li> <li>• Opening up concerts to any vendor that wants to participate.</li> <li>• Intent of inviting vendors to the concerts – a pleasant atmosphere versus creating revenue.</li> <li>• Past process relative to revenue.</li> <li>• Power and space constraints at Runde Park.</li> <li>• Bidding out vendor selection– was put out to bid a month ago. Received responses from three ice cream vendors only.</li> <li>• Business License revenue for concert vendors.</li> <li>• Using back field for additional vendors.</li> <li>• Council requested that the City Manager come back with a vendor selection proposal.</li> </ul>
<p><b>Motion to Amend Agenda</b></p>	<p><b>Councilmember Stephen Perkins: Motioned to amend the Agenda to include 9a, to Discuss Amending the License Agreement with the Plan B Group for the Tega Cay Golf Club House Facility; Seconded by Dottie Hersey and unanimously approved.</b></p>
<p><b>Approve Amending the License Agreement with the Plan B Group, LLC and the City of Tega Cay</b></p>	<p><b>Councilmember Stephen Perkins: Motioned to Approve Amending the License Agreement with the Plan B Group, LLC and the City of Tega Cay to Cover three items: 1) Expand licensed area; 2) At the end of the Licensing Agreement, the City reserves the right to keep and/or remove any leasehold improvements; 3) Any modification to the facility at the clubhouse that is more than \$25,000 and/or requires building and/or land disturbance permit must require approval by City Council otherwise it will go to the City Manager; Seconded by Dottie Hersey and approved by Mayor Sheppard, Councilmember John Dervay, and Councilmember Stephen Perkins.</b></p> <p><b>Councilmember Chris Landvik-Larsen</b> recused himself from voting. The expanded area was constructed by Councilmember Landvik-Larsen. The expanded area is part of the License Agreement Amendment.</p>

<p><b>Council Comments</b></p>	<p><b>Councilmember Stephen Perkins:</b></p> <ul style="list-style-type: none"> <li>• The food at the Clubhouse Bar is excellent and recommended supporting the facility.</li> <li>• Was out on the water over the weekend. Tega Cay is a very unique and beautiful place.</li> </ul> <p><b>Councilmember Dottie Hersey:</b></p> <ul style="list-style-type: none"> <li>• No comments.</li> </ul> <p><b>Councilmember John Dervay:</b></p> <ul style="list-style-type: none"> <li>• No comments.</li> </ul> <p><b>Councilmember Chris Landvik-Larsen:</b></p> <ul style="list-style-type: none"> <li>• Any citizen concerns, as small as they may seem, please call City Council and/or City Staff.</li> </ul> <p><b>Mayor George Sheppard:</b></p> <ul style="list-style-type: none"> <li>• No comments.</li> </ul>
<p><b>Public Comments</b></p>	<ul style="list-style-type: none"> <li>• No Public Comments</li> </ul>
<p><b>Executive Session</b></p>	<p><b>Councilmember Stephen Perkins: Motioned to enter back into Executive Session to Discuss Personnel Matters Concerning City Manager Search Process; Seconded by Councilmember Chris Landvik-Larsen and unanimously approved.</b></p> <p><b>Councilmember Dottie Hersey: Motioned to come out of Executive Session at 8:18 pm; Seconded by Councilmember Stephen Perkins and unanimously approved.</b></p>
<p><b>Adjournment</b></p>	<p><b>Councilmember John Dervay - Motioned to adjourn; Seconded by Councilmember Dottie Hersey and unanimously approved.</b></p> <p><b>Meeting adjourned at 8:18 p.m.</b></p>

  
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**DORA PERRY**  
 Municipal Clerk

**APPROVAL DATE: June 20, 2011**

**MAYOR SHEPPARD'S VERIFYING INITIALS: \_\_\_\_\_**

