



City of  
**Tega Cay, South Carolina**

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Tega Cay, SC 29708

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[www.tegacaysc.gov](http://www.tegacaysc.gov)

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## Hiring Process

Please see below for the procedures of the hiring process for Police Officer positions:

- 1) Application received (**please submit a copy of the following with your application:** birth certificate, driver's license, high school diploma or GED equivalent, social security card, credit check report, DD214)
- 2) Application screening
- 3) If not currently a SC Class 1 certified officer - Police Officer Selection Test will be scheduled
  - Once POST is taken, scores will be posted the same day. With passing test grade, interview will be scheduled.

If currently certified in SC as a Class 1 officer or certified in another state – Interview scheduled

- 4) Panel Interview
- 5) If Panel Interview and POST passed a Conditional Offer from the Police Chief or designee
- 6) Psychological testing (RPIQ)
- 7) Background Investigation (3-4 Weeks)
- 8) Polygraph (if required)
- 9) Official offer (Start Date offered Pending the Passing of the Drug Screen/Physical)
- 10) Drug screen/physical scheduled

Please note: There will be a 6-month probationary period from date of hire.